

## **Guideline for Establishment of the Community Counseling Center, Office of Student Affairs, National Taiwan Normal University**

Passed by the 357th School Executive Meeting on October 11, 2017  
Adopted by the 362nd School Executive Meeting on November 28, 2018

1. National Taiwan Normal University (hereinafter referred to as the University), in order to maintain the mental health of the community, staff, and students of the University, and enhance the development of psychological professions, in accordance with the provisions of paragraph 2, paragraph 1, article 9 of the University's organizational regulations, the University's Office of Student Affairs has established a community counseling center (hereinafter referred to as the Center) and formulated the "Guideline for Establishment of the Community Counseling Center of the Office of Student Affairs " (hereinafter referred to as the Guideline).

2. The purpose of the Center is as follows:

(1) Integrate resources related to the University and local helping work, provide psychological counseling, mental health, and education promotion services for the community, staff, and students of the University, and promote personal physical and mental health and life adaptation.

(2) Provides counselor education and training, curriculum resources, and research development to foster whole-person professional knowledge and growth.

3. The business scope of the Center is as follows:

(1) Implementing psychological counseling, counseling, and counseling services.

(2) Implementing group counseling, coaching, and workshops.

(3) Implementation and interpretation of psychological tests.

(4) Handling professional psychological education and supervision training.

(5) Manage mental health professional courses and activities.

(6) Curriculum, media design, and development.

(7) Practical research on community counseling and international exchange activities.

4. Organization of the Center

The personnel is as follows:

(1) A director shall be appointed by the president, who shall be appointed by the president of the University, who is an associate professor or above and has the qualification of a practicing psychologist, and is responsible for the planning and management of the business of the Center.

(2) A number of full-time and part-time psychologists shall be appointed, and those with psychologist licenses shall be recommended by the director, who shall be submitted to the principal for appointment according to the prescribed procedures.

(3) Setting up a number of administrative personnel to be responsible for related administrative affairs and coordination.

5. The Center may select a number of professionals with psychological counseling, psychotherapy, or related expertise on-campus or outside the University to form an advisory committee to address service projects, ethical issues, curriculum design and development, and other matters related to the development of the Center, and providing professional advice and opinions. The Advisory Committee shall meet once a year.

All on-campus personnel is unpaid, and the attendance fee for off-campus advisory committee members will be handled in accordance with relevant regulations.

6. The Center's revenue and expenditure are juxtaposed, based on the principle of self-sufficiency, and the service target is the general public. The charging standard is handled in accordance with the " Guidelines of Fund Income and Expenditure Management of the Community Counseling Center, Office of Student Affairs, National Taiwan Normal University ".

7. The Center is located at No. 16, Lane 5, Qingtian Street, Daan District, Taipei City.

8. This guideline shall be implemented after being discussed and approved by the administrative meeting, and the same shall be applied to the revision.